

**MINUTES OF THE
IMPROVEMENT & SERVICE COMMITTEE
Wednesday, March 25, 2015
ROOM 207, CITY HALL
6:30 p.m.
Public Hearing 6:30 p.m.
Regular Meeting to follow**

MEMBERS: Brian Danzinger, Joe Moore, David Nennig, Jerry Wiezbiskie

1. Approval of the minutes from the regular meeting on March 11, 2015.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Nennig to approve the minutes from the regular meeting on March 11, 2015. Motion carried.

2. Approval of the agenda.

To accommodate those in attendance, item number 7 was taken out of order, and then the Committee returned to the proposed agenda.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the agenda. Motion carried.

3. To review and approve the contract amendment from OMNNI Associates, Inc., for engineering professional services, for the proposed Mossy Oak Storm Water Facility.

Amendment No. 2 to OMNNI Associates, Inc. contract in the amount of \$10,645.00 is for the design of the haul road for the Mossy Oak Pond. A detailed breakdown of the amendment is included in the packets. The amendment includes surveying the haul road area, creation of a preliminary design and a final design. The project timeline is specified in the amendment. Department of Public Works (DPW) staff recommends approval of Amendment No. 2 to OMNNI Associates, Inc. in the amount of \$10,645.00.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Moore to approve the contract amendment from OMNNI Associates, Inc., for engineering professional services, for the proposed Mossy Oak Storm Water Facility in the amount of \$10,645.00. Motion carried.

4. Request by Second Wind Auto Gallery, LLC (owner) for an easement to allow building footings and building overhang within the S Adams Street and Crooks Street rights-of-way adjacent to 400 S Adams Street.

The renovation to the existing building includes squaring off the northeast corner of the building. The easement is to allow the building footings and building overhang within the S Adams Street and Crooks Street right-of-ways adjacent to 400 S Adams Street. DPW staff recommends approving the easement to allow building footings and building overhang within the S Adams Street and Crooks Street right-of-ways adjacent to 400 S Adams Street contingent upon executing a Hold Harmless Agreement, placing on file with the City applicable insurance, obtain all necessary City approvals, and authorize the Mayor and City Clerk to execute the agreement.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to approve the request by Second Wind Auto Gallery, LLC (owner) for an easement to allow building footings and building

overhang within the S Adams Street and Crooks Street rights-of-way adjacent to 400 S Adams Street contingent upon executing a Hold Harmless Agreement, placing on file with the City applicable insurance, obtain all necessary City approvals, and authorize the Mayor and City Clerk to execute the agreement. Motion carried.

5. Applications for Concrete Sidewalk Builder's Licenses by the following:

- A. In the Countryside Concrete LLC
- B. E. Weise Contractors

In the Countryside Concrete, LLC has held a license in the past. DPW staff is performing a background check on E. Weise Contractors. DPW staff recommends approval of the license for In the Countryside Concrete, LLC and recommends holding the license application for E. Weise Contractors until the background check is complete.

A motion was made by Ald. Wiezbiskie and seconded by Ald. Nennig to approve the application for Concrete Sidewalk Builder's License by the following:

- A. In the Countryside Concrete LLC

And hold the application for E. Weise Contractors until the background check is complete.

Motion carried.

6. Director's Report on recent activities of the Public Works Department.

The pavement portion from the Public Hearing discussed at the March 11, 2015 I & S meeting is out for bids. DPW is currently recruiting for the vacant Civil Engineer-Project Development and the vacant Engineering Aide positions.

Operations has caught up on the miscellaneous equipment repairs. They have been performing drainage way clean-ups. This spring there has been little need for steaming storm sewer pipelines. This week bulk pickup is being performed. The yard waste sites are now open.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to receive and place on file the verbal Director's Report on the recent activities of the Public Works Department. Motion carried.

7. PUBLIC HEARING

ASPHALT PAVEMENT

MAPLE AVENUE – Walnut Street to Howard Street
MARSHALL AVENUE – Mather Street to Desnoyers Street
OAKLAND AVENUE – Shawano Avenue to Howard Street

Chris Pirlot, Operations Manager, read the Engineer's Report into the minutes.

ENGINEER'S REPORT

Public Hearing on March 25, 2015

In accordance with State Statute 66.0703, this public hearing is being held to levy assessments for proposed pavement improvements, which are included in the 2015 Capital Improvements Program.

All of the projects being considered tonight will be included in contracts administered by the City of Green Bay Department of Public Works- Engineering Division.

All of the proposed assessments are being levied in accordance with the City's Assessment Ordinance.

During construction the contractor is required to provide access to businesses at all times and residences as much as practical. When a residential driveway is inaccessible the property owners or tenants can receive permission from the City Police Department to park on adjoining streets. Problems during construction should be brought to the attention of the Department of Public Works-Engineering Division by calling 448-3100.

ASPHALT PAVEMENT

Maple Avenue from Howard Street to Walnut Street is classified as a local street located in a predominantly residential zoned area. The existing asphalt pavement is in poor condition and is in need of reconstruction. Maple Avenue will be reconstructed with a 3-inch asphalt pavement over a gravel base with a clear width of 30 feet. The estimated cost of pavement construction is \$124,000. Sanitary sewer, storm sewer, and water main will be rehabilitated prior to pavement construction. No assessments will be levied for the sewer and water main improvements.

Marshall Avenue from Mather Street to Desnoyers Street is classified as a local street located in a residential zoned area. The existing asphalt pavement is in poor condition and is in need of reconstruction. Marshall Avenue will be reconstructed with a 3-inch asphalt pavement over a gravel base with a clear width of 36 feet. The estimated cost of pavement construction is \$260,000. Sanitary sewer, storm sewer, and water main will be rehabilitated and constructed prior to pavement construction. No assessments will be levied for the sewer and water main improvements.

Oakland Avenue from Howard Avenue to Shawano Avenue is classified as a local street located in a residential zoned area. The existing asphalt pavement is in poor condition and is in need of reconstruction. Oakland Avenue will be reconstructed with a 3-inch asphalt pavement over a gravel base with a clear width of 30 feet. The estimated cost of pavement construction is \$133,000. Sanitary sewer, storm sewer, and water main will be rehabilitated prior to pavement construction. No assessment will be levied for the sewer and water main improvements.

Interested parties wishing to speak at the public hearing were asked to fill out an appearance card and invited to provide input.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to open the floor for public comment. Motion carried.

There were no public comments.

DPW staff noted that eight (8) people from Marshall Avenue and one (1) person from S. Oakland Avenue attended the public information meeting. DPW staff stated that these streets are up for reconstruction therefore a postcard survey was not completed.

A motion was made by Ald. Moore and seconded by Ald. Weizbiskie to close the floor for public comment. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to order in asphalt pavement reconstruction improvements and levy special assessments on the following streets:

MAPLE AVENUE – Walnut Street to Howard Street

MARSHALL AVENUE – Mather Street to Desnoyers Street

OAKLAND AVENUE – Shawano Avenue to Howard Street

Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Weizbiskie to close the public hearing and return to the regular meeting. Motion carried.

A motion was made by Ald. Moore and seconded by Ald. Wiezbiskie to adjourn the meeting. Motion carried.

Meeting adjourned at 6:55 p.m.